

**New River Community College Board
(Region 10)
Meeting Number Three Hundred Fifty-Five**

***MINUTES
INFORMATIONAL MEETING***

June 6, 2022

Meeting number three hundred fifty-five of the New River Community College Board was held on Monday, June 6, 2022, at the residence of Ms. Angie Covey, 2696 Draper Ridge Road, Draper. A quorum was not present; the meeting included information only.

BOARD MEMBERS PRESENT

Mr. Craig Chancellor (Floyd County)
Mr. Richard Chidester (Giles County)
Mr. William (Bill) Cunningham (Pulaski County)
Dr. Margaret (Peggy) Dewald-Link (Floyd County)
Ms. Bobbie Potter (Montgomery County)
Mr. James (Jim) Wheeler (Giles County)

BOARD MEMBERS ABSENT

Mr. Christopher (Chris) Calfee (Radford City)
Mr. Eric Johnsen (Montgomery County)
Ms. Jessica Littlejohn (Montgomery County)
Ms. Tosha Mosier (Radford City)
Mr. Cameron Peel (Pulaski County)
Mr. Jonathan Sweet (Pulaski County)

STAFF MEMBERS PRESENT

Dr. Peter Anderson, Vice President for Instruction and Student Services
Ms. Debbie Bond, Dean of Business and Technologies
Ms. Angie F. Covey, Executive Director NRCC Educational Foundation
Dr. Patricia B. Huber, President
Mr. Ronnie Nichols, Facilities Services Manager
Mrs. Kathy T. Ridpath, Administrative Assistant, President's Office
Dr. Mark C. Rowh, Vice President for Workforce Development and External Relations
Dr. Fritz M. Streff, Director of Institutional Effectiveness and Research

AGENDA ITEMS

1. Call to Order

Mr. Bill Cunningham, Chair, called the meeting to order at 7:00 p.m. Due notice had been mailed and published. A quorum was not present; therefore, the meeting included information items only.

2. Welcome and Introductions

Mr. Cunningham welcomed everyone in attendance. He expressed appreciation to Ms. Angie Covey for hosting the meeting at her home.

3. Agenda for Approval

No quorum was present. No action taken.

4. Minutes for Approval

The minutes of meeting number three hundred four, held on Monday, March 7, 2022, were disseminated in the meeting packet. A quorum was not present, so no action was taken. The minutes of the March meeting will be an action item on the agenda for the September meeting.

5. President's Report

Dr. Huber welcomed everyone in attendance and expressed appreciation to Ms. Covey for hosting the meeting.

Dr. Huber provided a report of the recent Commencement Ceremonies. Three in-person ceremonies were held (ADN Nursing Pinning and Graduation, Arts and Sciences, and Business and Technologies Ceremonies). There was a large attendance in all ceremonies. The graduation committee met for a debriefing after the events and will make recommendations to the President's Staff regarding future ceremonies. The process of certifying graduates has been completed. There were 565 awards and 340 graduates (close approximation). The diplomas will be mailed to the graduates.

Dr. Huber provided a report on recent retirements and resignations. They include:

- Ms. Caroline Abbott – Assistant Professor of Math (retirement)
- Mr. Keith McAllister – Associate Professor of Electrical Engineering (retirement)
- Mr. Jose Melendez – Media Services Manager (retirement)
- Mr. Bert Weschke – Associate Professor of Welding (retirement)
- Ms. Ellen Oliver – Instructor of Math (resignation)

The process has begun to fill the vacancies of the math positions. The Electrical Engineering and Welding positions have been filled. There was a realignment in Media Services and the college will begin the process of hiring a technician.

Dr. Huber discussed the tuition process. Tuition costs are set by the State Board. The Board did not act on tuition at their meeting in May; they are waiting on the funding report from the State budget negotiations. All indications are there will be no tuition increase this year. Current tuition costs are as follows:

- \$154/credit hour (\$2.55/credit hour fees) – total of \$156.55 per credit hour
- Approximately \$2,400 for 15 credits (with fees)

Dr. Huber provided an update on the solar project that was discussed during the December meeting. She stated that the approval levels occur at the VCCS and State levels, but she

wants to keep the Board informed of the process. Mr. Ronnie Nichols and Mr. John Van Hemert have been working through the approval processes – working with architects, engineers, DEQ (Department of Environmental Quality), and the VCCS. In addition to the VCCS approval, the project will also need approval from the State Architectural and Review Board and Division of Engineering and Building. She noted the college would like to have the project on the State Board agenda for their July meeting (but need to wait on drawings from architect and engineers in order to do so) and up for bid in September. Dr. Huber stated that the project hinges on cost and the ability to retain carry-forward funds. Mr. Nichols presented drawings of the proposed project and discussed location and logistics. Questions were posed and discussed.

6. Instruction and Student Services

Industrial Advisory Committees

Proposed membership lists for all industrial advisory committees for the Career Technical Education programs (exhibit B) were distributed in the meeting packet. Dr. Anderson stated that these committees are vital to the work of the college. The committees formally meet with faculty in September of each year to discuss the direction of the programs (after committees are approved by the Board). Dr. Anderson informed the Board that program directors have contacted all members and confirmed service on the committees.

Due to a lack of a quorum, no action was taken. The proposed Industrial Advisory Committees will be an action item for the September meeting.

7. Director of Institutional Effectiveness and Research

Dr. Fritz Streff provided a report on enrollment for the spring, summer, and fall semesters. There was a 4.9 percent decrease in FTEs and a decrease of 5.2 percent in headcount for the spring semester. The summer semester shows an increase in headcount of 11.4 percent and an 8.6 percent increase in FTEs over last year. He noted that NRCC is ranked eighth in the VCCS in enrollment for the summer. At this point, the fall semester is showing a 3.2 percent increase in FTEs and a 3.8 percent increase in headcount. For the fall semester, the college is ranked nineteenth overall in FTE change in the VCCS. Other data presented showed an increase of 6 percent in FTEs for returning students; new student enrollment shows an increase of 1.3 percent. A discussion was held on the possible reasons for the increase in enrollment.

8. Workforce Development and External Relations

Dr. Rowh provided a summary report of actions in the General Assembly in the 2022 session as it affects the VCCS. The state budget has not been passed at this point. The proposed budget will provide increased funding for the VCCS in the amount of \$24 million. These funds will help offset salary increases; salary increases of 5 percent in each biennium as well as a one-time \$1,000 bonus for full-time faculty and staff are included in the proposed budget. The colleges will address the raises and bonuses for part-time faculty and staff. The budget also includes additional funding for 45 advisors for the VCCS (NRCC will receive at least one advisor). The capital outlay project for NRCC and similar projects for other VCCS colleges that were included in the initial budget will not be funded this year.

9. Schedule of Meetings for 2022-2023

The schedule of meetings for 2022-2023 was presented in the Board packets previously disseminated. The next meeting will be held on September 12. At that time, the schedule will be presented for approval.

10. Report of the Nominations Committee

The Nominations Committee will make a recommendation for Chair and Vice Chair at the September meeting due to lack of a quorum.

11. Report of the Personnel Committee – Evaluation of the President

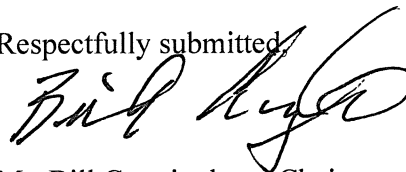
Mr. Cunningham informed the Board that he, along with Mr. Chidester and Mr. Wheeler, served on the Personnel Committee for the evaluation of the president. He referred to copies of the letter (exhibit D) that was written and sent to the Chancellor along with supporting information. No questions were posed on the evaluation process. Mr. Cunningham commented that he had the opportunity to attend two VCCS events recently and was told by many how respected and well thought of Dr. Huber and NRCC are. He expressed appreciation to Dr. Huber's leadership and the faculty and staff of the college.

14. Open Discussion/Q&A Session

There was no further discussion.

The next regular meeting of the New River Community College Board is scheduled for Monday, September 12, 2022, at the Christiansburg site.

Respectfully submitted,



Mr. Bill Cunningham, Chair



Dr. Patricia B. Huber, Secretary

Attachments