

New River Community College Board  
(Region 10)  
Meeting Number Three Hundred Thirty-Three

MINUTES

December 12, 2016

Meeting number three hundred thirty-three of the New River Community College Board was held on Monday, December 12, 2016, in Edwards Hall on the NRCC campus.

BOARD MEMBERS PRESENT

Dr. Jack Brockway (City of Radford)  
Mr. Steven Harvey (City of Radford)  
Mr. Benny Keister (Pulaski County)  
Mr. Brian Kitts (Montgomery County)  
Mr. James Loux (Pulaski County)  
Dr. Douglas Martin (Giles County)  
Mr. Michael Patton (Floyd County)  
Mr. Lane Penn (Pulaski County)  
Mrs. Barbara A. Straub (Montgomery County)  
Dr. Sue Thacker (Montgomery County)  
Mrs. Karen Thompson (Floyd County)

STAFF MEMBERS PRESENT

Ms. Melissa Anderson, Director of Human Resources and Business Operations  
Mr. Peter Anderson, Dean of Business and Technologies  
Dr. Patricia B. Huber, Vice President for Instruction and Student Services  
Dr. Deborah Kennedy, Dean of Student Services  
Dr. Jack M. Lewis, President  
Mr. Tony Nicolo, Director of Facilities Services  
Mrs. Kathy T. Ridpath, Administrative Assistant for the President's Office  
Dr. Mark C. Rowh, Vice President for Workforce Development and External Relations  
Dr. Janice Shelton, Dean of Arts and Sciences  
Dr. Fritz M. Streff, Director of Institutional Effectiveness and Research  
Mr. John L. Van Hemert, Vice President for Finance and Technology

SPECIAL GUESTS

Mr. Samuel Olorounto – NRCC Retiree  
Mrs. Anne Simmerman – NRCC Retiree

## AGENDA ITEMS

### **1. Call to Order**

Mr. Steven Harvey, Chair, called the meeting to order at 5:30 pm. A quorum was present and due notice had been mailed and published.

### **2. Welcome and Introductions**

Mr. Harvey welcomed everyone in attendance.

### **3. Agenda for Approval**

The agenda was approved, by consensus, as distributed.

### **4. Minutes for Approval**

The minutes of meeting number three hundred thirty-two, held on Monday, September 12, 2016, were approved as distributed.

### **5. Instruction and Student Services Report**

#### New and Revised Programs

Dr. Huber reported that the Curriculum and Instruction Committee met earlier in the evening to discuss curricular changes for 2017-2018. She referred to the summary and curriculum track sheets that outline the proposed changes included in the packet that was previously disseminated. On behalf of the committee, Dr. Jack Brockway recommended approval of the changes as presented. The motion carried by unanimous vote.

### **6. Finance and Technology Report**

#### Local M&O Budget, 2017-2018

Mr. Van Hemert referred to Exhibit C of the agenda packet, Local M&O Budget for 2017-2018. He informed the Board that the Budget and Finance Committee met earlier in the evening to review the proposed budget and explained that when the participation formula is applied, the amounts requested from the jurisdictions fluctuate with the population in each jurisdiction, the total property values in each jurisdiction, but mostly enrollment of students from each jurisdiction. The total budget request is \$78,523; the rate of inflation was 0.92 percent. On behalf of the Budget and Finance Committee, Dr. Martin recommended approval of the Local M&O budget as presented. The motion carried by unanimous vote.

#### Local Funds Authorization for Phase I of Athletic Complex

Mr. Van Hemert informed the Board that the Master Site Plan (approved by the

College Board at the September meeting) was approved by the State Board on November 17. Included in the plan was construction of an Athletics Complex in two phases. Phase I will include the construction of the playing fields for men's and women's soccer, men's baseball, women's softball, and a walking path. The estimated cost for Phase I is approximately \$350,000. Mr. Van Hemert stated that the funds would need to come from the localities. He asked the Board's approval to borrow \$200,000 from the Tuition Deficit Reserve Fund for this phase of the project. The monies would be repaid in approximately two years. Both the Budget and Finance and the Building and Site Committees met prior to the meeting. On behalf of the Budget and Finance Committee, Dr. Martin recommended approval of the authorization of local funds for Phase I of the Athletic Complex as presented. The motion carried by unanimous vote.

## 7. **Recognitions**

### 2016 Retirees

Three college employees retired in 2016: Mr. Samuel Olorounto, Mrs. Anne Simmerman and Dr. Rukmini Sriranganathan. Mr. Harvey presented resolutions to the attending retirees on behalf of the Board. Dr. Huber provided highlights from each resolution regarding their contributions to the college. Each retiree present added personal remarks, and Dr. Lewis thanked each for their service. Dr. Sriranganathan was unable to attend; therefore, another appropriate venue for recognition will be used to present her resolution.

Dr. Lewis presented gifts of appreciation to the Board members present.

There being no further business, the meeting was adjourned at 6:00 p.m. The next regular meeting of the New River Community College Board is scheduled for Monday, March 6, 2017, on the NRCC campus.

Respectfully submitted,



Mr. Steven Harvey, Chair



Dr. Jack M. Lewis, Secretary