

**New River Community College Board
(Region 10)
Meeting Number Three Hundred Thirty-Six**

MINUTES

June 5, 2017

Meeting number three hundred thirty-six of the New River Community College Board was held on Monday, June 5, 2017, at the NRV mall site.

BOARD MEMBERS PRESENT

Dr. Jack Brockway (Radford City)
Mr. Steven Harvey (Radford City)
Mr. Brian Kitts (Montgomery County)
Mr. James Loux (Pulaski County)
Dr. Douglas Martin (Giles County)
Mr. Michael Patton (Floyd County)
Mr. Lane Penn (Pulaski County)
Mrs. Barbara A. Straub (Montgomery County)
Dr. Sue Thacker (Montgomery County)
Mrs. Karen Thompson (Floyd County)

BOARD MEMBERS ABSENT

Mr. Walter (Benny) Keister (Pulaski County)
Mr. James Riffe, Jr. (Giles County)

STAFF MEMBERS PRESENT

Mr. Peter Anderson, Dean of Business and Technologies
Ms. Angie F. Covey, Executive Director NRCC Educational Foundation
Dr. Patricia Huber, Vice President for Instruction and Student Services
Dr. Deborah Kennedy, Dean of Student Services
Mrs. Kathy T. Ridpath, Administrative Assistant, President's Office
Dr. Mark C. Rowh, Vice President for Workforce Development and External Relations
Dr. Janice Shelton, Dean of Arts and Sciences
Dr. Fritz M. Streff, Director of Institutional Effectiveness and Research
Mr. John L. Van Hemert, Vice President for Finance and Technology
Dr. Charlie White, Interim President

AGENDA ITEMS

1. Call to Order

Mr. Steven Harvey, Chair, called the meeting to order at 7:00 p.m. A quorum was present and due notice had been mailed and published.

2. Welcome and Introductions

Mr. Harvey welcomed everyone in attendance.

3. Agenda for Approval

The agenda was approved as distributed.

4. Minutes for Approval

The minutes of meeting number three hundred thirty-five, held on Wednesday, April 26, 2017, were approved as distributed.

5. President's Report

Dr. Charlie White expressed his appreciation to the Board for their support during his time as interim president. He also expressed gratitude for the work they did during the presidential selection process.

Dr. White gave an update on the budget commenting that Dr. Jack Lewis left the college in good financial shape. He also briefly discussed enrollment stating that funding is based on enrollment. On another note, he discussed the SACSCOC reaccreditation process.

6. Industrial Advisory Committees

Dr. Pat Huber expressed appreciation to the Board for allowing her the opportunity of becoming NRCC's next president. She commented that NRCC is a great institution because of its students, faculty and staff. She stated the college is headed for even greater things. On another note, she informed the Board that effective July 1, Mr. Peter Anderson will be the Interim Vice President for Instruction and Student Services. She stated that the Chancellor had asked to have someone appointed in this interim position for about a year.

Proposed membership lists for all industrial advisory committees for the Career Technical Education programs were distributed in the meeting packet. There was an additional member added to the Welding Advisory Committee, and a revised list of that committee was distributed. Dr. Huber informed the board that program directors have contacted all members and confirmed service on the committees. She commented that there is broad representation for each committee, including representatives from outside the college's service region where appropriate (example: Cyber Security and Instrumentation). She stated that at any time during the year a member of the Board may recommend individuals to be added to any of the committees. She informed the board that one member had contacted her and Mr. Anderson to give suggestions for others to consider for committees for next year. Dr. Brockway moved for approval of the advisory committees as presented. The motion was properly seconded and carried by unanimous vote.

7. Enrollment

Dr. Streff reported on enrollment for the summer semester. Total headcount enrollment as of June 5, 2017, is 1,217. Total FTEs stand at 418, a decrease of 17 percent over the same relative date last year. He reported that the VCCS enrollment (FTEs) as a whole shows a decrease of almost 6 percent compared to this point in time last year. The fall semester headcount enrollment at this point is 1452. Total FTEs is 1116, which is about even from this point in time last year. The fall semester enrollment is approximately 3 percentage points ahead of the VCCS. Dr. Streff discussed possible reasons for the decrease in enrollment for the summer semester – 1) a significant increase in enrollment last summer; 2) record low levels of unemployment in the New River Valley; and 3) the elimination of the summer Pell Grant which was eliminated two – three years ago. A question was posed and a brief discussion was held on the elimination of the summer Pell Grant and the impact on summer enrollment.

Dr. Deborah Kennedy discussed activities that Student Services are doing to boost enrollment. These initiatives include:

- The enrollment process will begin a month earlier for the summer semester. Registration will open immediately after students return from spring break in March. In years past, students could enroll for classes the second week of April.
- Conducting high school tours - Mrs. Lori Mitchell, Enrollment Coordinator, in conjunction with the college advisors, connection specialists and career coaches spend five weeks visiting the nine high schools in the service region assisting seniors in creating their NRCC fall schedules.
 - Results of the tour this year - 359 high school seniors have enrolled for fall classes. As of June 4, 547 new students will be attending NRCC in the fall.
- Reports will be run of students who have not graduated and have not re-enrolled. Phone calls, texts and emails will be sent to these students encouraging them to re-enroll.
- A focus will be placed on two groups of individuals who have indicated an interest in attending college. A follow up will be done on these individuals. The two groups include:
 - Students who have earned a financial aid award but have not registered
 - Students who have taken placement tests and yet to enroll

A question was posed as to how many students take advantage of the college's summer programs to get a head start at area four-year institutions. Dr. Kennedy stated that there are a few students who do this. She also stated that proactive outreach has been taking place. The office sent emails prior to the start of the summer semester to students who had previous affiliation with NRCC (such as dual enrollment students within the last three to four years). Over 1500 emails were sent out to individuals that gave all the options the college offers.

8. Workforce Development and External Relations

Dr. Rowh provided an update of the New Virginia Workforce Credentials Grant (WCG)

Program. This is an innovative program passed into law in 2016 as the “New Economy Workforce Credential Grant Program” (WCG) by the General Assembly of Virginia. This program puts an emphasis on individuals obtaining industry recognized credentials that lead to good quality jobs after short-term training. Workforce Development began three new noncredit WCG programs this year: Pharmacy Technician, CDL-Class A, and Lean Six Sigma Green Belt. He commented that new programs are being considered for the coming year. He reported that as of this point in time this year, Workforce Development has served 2,933 students in noncredit activity, and 220 individuals have received credentials. He stated that many credentials are also being awarded to students in the Business and Technology division based on knowledge gained in credit programs. The VCCS goal is to triple the number of credentials students earn by 2021. Dr. Rowh commented that the system is well on target to accomplish this goal.

Dr. Rowh gave an update on the SACSCOC reaccreditation process. The college submitted the required compliance certification on March 1. This was reviewed by an off-site committee, and the preliminary report from the committee has been received. A focused report is due by mid-September in which all non-compliance issues will be addressed. This and other information will be reviewed by the on-site committee who will visit the college in late October.

9. Mission Statement Review Schedule

Dr. Rowh presented a proposed schedule of dates to review the mission statement. Every five years the mission statement will be reviewed. The proposed dates are below and attached.

2015	Review Completed
2020	Review by faculty, staff and college constituencies (January) Community Input Survey (February-March) Review by College Board (June)
2025	Review by faculty, staff and college constituencies (January) Review by College Board
2030	Review by faculty, staff and college constituencies (January) Community Input Survey (February-March) Review by College Board (June)
2035	Review by faculty, staff and college constituencies (January) Review by College Board (June)
As needed	Additional review within 12 months of any revision of the Virginia Community College System mission statement

Mr. Patton moved for approval of the mission statement review schedule as presented. The motion was properly seconded and carried by unanimous vote.

10. NRCC Educational Foundation

Ms. Angie Covey gave an update on the Access to Community College Education program (ACCE). The update included:

- ACCE has been approved in Montgomery County. The program was fully funded with contributions totaling \$300,000 – Montgomery County Board of Supervisors provided \$250,000 and Town of Christiansburg and Town of Blacksburg each contributing \$25,000.
- ACCE event was held at Virginia Tech in Lane Stadium. Information on the ACCE program was presented to about 150 guests from Montgomery County.
- Eight of the nine high schools in the service region are fully funded for every senior with a 2.5 or higher GPA.

A question was posed as to the value associated with the ACCE program. Ms. Covey stated that the cost is a total of 15 credits a semester (spring or fall) which is about \$4,500 per year. She stated that any federal funding awarded is used before the ACCE funds.

Ms. Covey informed the Board that Dr. Tracy and Sarah Wilkins were presented the NRCC Philanthropist of the year award at a luncheon in Richmond in April. She commented that Dr. Wilkins has been a phenomenal friend to the college in supporting students from Auburn High School and also for contributing significantly to the ACCE program in Radford City.

Ms. Covey informed the Board that the Foundation will be awarding 190 scholarships this fall. She reported on the new scholarships received or reaching full endowment since the March meeting which included:

- Lewis “Louis” J. Heslip Memorial Scholarship has been fully endowed
- Kyle Hagan Memorial Scholarship
- Graham Simmerman endowed two scholarships in memory of his brother
- Dr. William McGuire Memorial Scholarship

Ms. Covey briefly discussed the presidential transition team process. At this point, Dr. Huber has had the opportunity to meet with the Floyd County Town Council; participated in several ribbon cuttings of local businesses; spoken at a recent ACCE event in Montgomery County and met with the Chair of the Finance Committee, Mr. Bob Blake, to discuss the finances of the Foundation Board. Ms. Covey asked the Board for ideas of opportunities for Dr. Huber to speak or be introduced as the new president in the area. A question was posed to the date of Dr. Huber’s inauguration. Ms. Covey stated that this event will take place in about a year.

11. Schedule of Meetings 2017-2018

The schedule of meetings for 2017-2018 was presented. There was a request from a Board member to change the date of the September meeting from September 11 to September 18. The request was approved. A motion and proper second was made to approve the schedule. The revised schedule was approved by unanimous vote.

12. Report of the Nominations Committee

On behalf of the Nominations Committee, Mrs. Straub recommended that Mr. Steve Harvey be re-elected chair and Mr. James Loux re-elected vice-chair for the upcoming

year. The recommendation received unanimous approval.

13. Open Discussion/Q&A Session

There was a brief discussion about the presidential selection process. No other items were presented for discussion.

14. Special Recognition

Dr. White and Mr. Harvey recognized the retiring and outgoing board members, Mrs. Barbara Straub and Mrs. Karen Thompson, for their service and presented them with a plaque of an engraved certificate of appreciation. Mr. James Riffe, Jr. was unable to attend; therefore, another appropriate venue for recognition will be used to present his plaque.

The next regular meeting of the New River Community College Board is scheduled for **Monday, September 18, 2017**, at the Mall site. There being no further business, the meeting was adjourned at 8:40 p.m.

Respectfully submitted,



Mr. Steven Harvey, Chair



Dr. Charlie White, Secretary

Attachments