

**NEW RIVER COMMUNITY COLLEGE
DUBLIN, VIRGINIA**

COURSE PLAN

Course Number and Title: English 212 Creative Writing II

Prepared by: English Faculty Spring, 2016
(Date)

Approved by: _____ Spring, 2016
(Dean) (Date)

I. Course Description

Introduces the student to the fundamentals of writing imaginatively. Students write in forms to be selected from poetry, fiction, drama, and essays. Prerequisite: ENG 112 or divisional approval. Lecture 3 hours per week.

II. Introduction

The major objective of this course is to teach the student to produce in-depth creative pieces in a chosen genre. With two revisions, the work is expected to be of high quality at the conclusion of the semester.

III. Student Learning Outcomes

Upon successful completion of this course, the student will be able to:

- A. Define, recognize and utilize literary devices.
- B. Define, recognize and utilize imaginative technique (Image, Voice, Character, Setting and Story).
- C. Learn proficiency in Development and Revision of a substantial body of creative work in a specific genre.
- D. Learn proficiency in the peer review process in all genres, both as a reader and writer.

IV. Instructional Methods

- A. Lectures
- B. Peer evaluation and group discussion

V. Instructional Materials

- Textbook: “Writing Fiction: The Practical Guide,” Gotham Writers’ Workshop, 2003.
- Textbook: “In Fact: The Best of Creative Non-fiction,” Gutkind, Annie Dillard, 2004.

VI. Course Content

- Write synopses for main texts and genre texts.
- Keep a journal with required entries.
- Participate in Blackboard discussion assignments.
- Produce a substantial work in a specific genre.
- Present works to students in English 211.

VII. Evaluation

Genre specific work	45%
Journal	20%
Quizzes/Blackboard assignments	15%
Project	20%

The following grading scale will be used:

A = 90 – 100
B = 90 - 89
C = 70 - 79
D = 60 - 69
F = 0 - 59

VIII. Attendance

Regular attendance at classes is required. When absence from a class becomes necessary, it is the responsibility of the student to inform the instructor prior to the absence whenever possible. The student is responsible for the subsequent completion of all study missed during an absence. Any instruction missed and not subsequently completed will necessarily affect the grade of the student regardless of the reason for the absence.

NOTE: Evaluation and attendance policies will vary according to individual instructors. These policies will be distributed in each class at the beginning of the semester.

IX. Withdrawal Policy

Student Initiated Withdrawal Policy

A student may drop or withdraw from a class without academic penalty during the first 60 percent of a session. For purposes of enrollment reporting, the following procedures apply:

- a. If a student withdraws from a class prior to the termination of the add/drop period for the session, the student will be removed from the class roll and no grade will be awarded.
- b. After the add/drop period, but prior to completion of 60 percent of a session, a student who withdraws from a class will be assigned a grade of “W.” A grade of “W” implies that the student was making satisfactory progress in the class at the time of withdrawal, that the withdrawal was officially made before the deadline published in the college calendar, or that the student was administratively transferred to a different program.
- c. After that time, if a student withdraws from a class, a grade of “F” or “U” will be assigned. Exceptions to this policy may be made under documented mitigating circumstances if the student was passing the course at the last date of attendance.

A retroactive grade of “W” may be awarded only if the student would have been eligible under the previously stated policy to receive a “W” on the last date of class attendance. The last date of attendance for a distance education course will be the last date that work was submitted.

Late withdrawal appeals will be reviewed and a decision made by the Coordinator of Admissions and Records

No-Show Policy

A student must either attend face-to-face courses or demonstrate participation in distance learning courses by the last date to drop for a refund. A student who does not meet this deadline will be reported to the Admissions and Records Office and will be withdrawn as a no-show student. No refund will be applicable, and the student will not be allowed to attend/participate in the class or submit assignments. Failure to attend or participate in a course will adversely impact a student’s financial aid award.

Instructor Initiated Withdrawal

A student who adds a class or registers after the first day of class is counted absent from all class meetings missed. Each instructor is responsible for keeping a record of student attendance (face-to-face classes) or performance/participation (DE classes) in each class throughout the semester.

When a student’s absences equal twice the number of weekly meetings of a class (equivalent amount of time for summer session), the student may be dropped for unsatisfactory attendance in the class by the instructor.

Since attendance is not a valid measurement for Distance Education (DE) courses, a student may be withdrawn due to non-performance. A student should refer to his/her DE course plan for the instructor’s policy.

In accordance with the No-Show Policy, a student who has not attended class or requested/accessed distance learning materials by the last day to drop the class and receive a refund must be withdrawn by the instructor during the following week. No refund will be applicable.

When an instructor withdraws a student for unsatisfactory attendance (face-to-face class) or non-performance (DE class), the last date of attendance/participation will be documented. Withdrawal must be completed within five days of a student's meeting the withdrawal criteria. A grade of "W" will be recorded during the first sixty percent (60%) period of a course. A student withdrawn after the sixty percent (60%) period will receive a grade of "F" or "U" except under documented mitigating circumstances when a letter of appeal has been submitted by the student. A copy of this documentation must be placed in the student's academic file.

The student will be notified of the withdrawal by the Admissions and Records Office. An appeal of reinstatement into the class may be approved only by the instructor.

X. Cheating Policy

- A. Any student found cheating on an assignment will receive a grade of zero for that assignment with no opportunity to make it up. Cheating includes:
1. Giving or receiving information pertaining to tests; and
 2. Plagiarizing, which is defined as taking and using as one's own the writing or ideas of another. (Definition adapted from the American Heritage Dictionary.)

XII. Disability and Diversity Statements

If you are a student with a documented disability who will require accommodations in this course, please register with the Disability Services Office located in the Counseling Center in Rooker Hall for assistance in developing a plan to address your academic needs.

The NRCC community values the pluralistic nature of our society. We recognize diversity including, but not limited to, race, ethnicity, religion, culture, social class, age, gender, sexual orientation and physical or mental capability. We respect the variety of ideas, experiences and practices that such diversity entails. It is our commitment to ensure equal opportunity and to sustain a climate of civility for all who work or study at NRCC or who otherwise participate in the life of the college.

Evacuation Procedure: Please note the evacuation route posted at the classroom doorway. Two routes are marked in case one route might be blocked.

ADDENDUM

Guidelines for Submitting Written Work

- A. Always use paper of a standard size – usually 8 ½ by 11 inches. This paper should always be white. If you are not typing your paragraph or essay, make certain that the paper you are using is lined.
- B. Double-space the lines if you are typing.
- C. When writing a paper, always use pens with blue or black ink.
- D. Write or type on only one side of the page.
- E. Make certain that you have a margin on all sides of the paper. This margin should be at least one inch.
- F. Put your name, the name of the course, the name of the teacher, and the date at the top of the first page.
- G. Number all pages at the top, either in the center or at the right-hand side.
- H. Use a paper clip or staple to fasten all pages securely.

Note: Failure to fulfill the assignment will result in a grade of F.