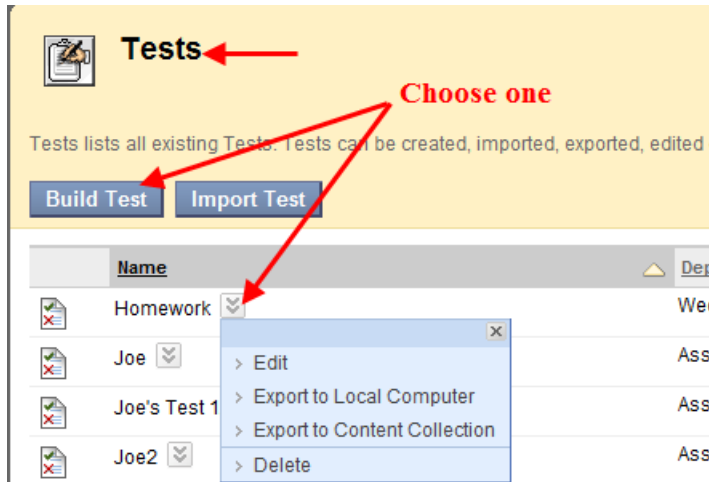




## How do I create multiple-choice questions?

### Multiple-Choice Questions

1. Go to **Course Tools > Test, Surveys, and Pools > Tests >** and open the Test Canvas for a selecting to **Build (Create) Test** or **Edit** an existing assessment from its drop-down menu.



2. Select **Multiple Choice** from the Create Question drop-down list.
3. Enter the **Question Text**.
4. Assign a **Point Value**.

Path: [body](#)

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\* Point Value   Extra Credit Only

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File

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Action

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External Link

5. Click the Extra Credit Only checkbox if desired. A correct answer results in additional points. An incorrect answer does not subtract any points.
6. Complete the numbering, orientation, and partial credit options if necessary.

7. **Select the number of answers** and complete the **answer options**.

**3. Answers**

Select the number of answer choices, fill in the fields with possible answers, and

Number of Answers

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Correct

Answer 1.

Normal 3 Times New Roman **B** *I* U abc

8. Enter Feedback, if desired, that appears in response to a correct answer and an incorrect answer. If partial credit is allowed, answers that are partially correct will receive the feedback for an incorrect answer.
9. Add Question Metadata in the Categories and Keywords section.
10. Click **Submit** to add the question to the assessment.